Level B2 Business English



So how are things with...?

~の状況はどうなっていますか?



Serge is asking for an update on the new line of athletic shoes. サージは運動靴の新製品に関しての進捗を尋ねています。





Directions: First repeat after your tutor and then practice each role.

Serge: So how are things with the project so far?

- **Miles :** We just reached our final milestone. We have finished designing the line and have been given the green light to create the prototypes.
- Serge: Excellent. Are there any risks we need to watch out for at this point?
- **Miles :** Well, we have created a list of risks and we plan to discuss them this afternoon. We will create a contingency plan for each then.
- Serge: Great. When do we plan to unveil the new line to the company staff?
- **Miles :** Hmm... we are looking at finishing the prototypes on Friday, hoping to do testing this weekend to make sure everything is good. So probably on Monday.
- Serge: Great, anything else I should know?
- Miles : I think that covers it all for now.

4 **VOCABULARY**

Directions: First repeat after your tutor and then read aloud by yourself.

milestone (物事の)段階 risk リスク **give the green light to ~** ~にゴーサインを出す・OKを出す **contingency plan** 代替案

Copyright (C) 2012 Sankei Human Learning Co., Ltd.



So how are things with...?

~の状況はどうなっていますか?

Meeting – Asking for Updates on Actions.

Directions: First repeat after your tutor and then read aloud again by yourself.

Where do we stand on ...?

How is the project moving along?

Could you update me on the status of ...?

What has changed since our last meeting?

Any news regarding...?

I'd like you to bring me up to date on...

Is there anything worth discussing about the project development?

6 ACTIVITY ^{練習}

Activity 1: What is a "contingency plan?" What's the best way to prepare for the worst? What steps should be taken to create an effective contingency plan? Have you ever had to rely on one? If so, talk about your experience. If no, talk about what you would do if you needed to use one.

Activity 2: Your tutor is a product designer who you have hired to design a new Smartphone for your company. It's been a while since you have talked, ask for an update about the following items:

- * finish date for the design
- * date of prototype production
- * estimated date of formal production and selling of your Smartphone
- * about any possible setbacks and their contingency plans for each

Hints
design デザイン
smartphone スマートフォン
contingency plan 代替え案
preparation 準備
afterthought 結果論
disaster 災害
insufficient 不十分