

Lesson 29

1 PHRASE OF THE DAY

今日のフレーズ

Could I change the schedule?

予定を変更できますか？

2 SITUATION

状況

Manae is asking to re-schedule an appointment.

マナエはスケジュールの変更をお願いしています。



3 DIALOGUE

ダイアログ

Directions: First repeat after your tutor and then practice each role.

Manae: Good morning. This is Manae from Miles Davis' office. I would like to change his appointment for tomorrow.

Receptionist: One moment, Manae. Just let me pull up the schedule. Ok. So he was scheduled for 4 pm tomorrow?

Manae: Yes, that's right but he will be out of town tomorrow. **Could I change the schedule?**

Receptionist: Sure. When will he be available?

Manae: Do you have an opening for next Tuesday?

Receptionist: Yes, we do. How about at the same time, 4 pm?

Manae: That would be great. Thank you so much.

Receptionist: No problem. Let me confirm it. Tuesday at 4 pm. Have a nice day.

4 VOCABULARY

語い

Directions: First repeat after your tutor and then read aloud by yourself.

課題：先生の後に続いてくり返した後、今度はひとりで発音してみましょう。

available 利用できる**scheduled** 予定された**opening** 空きがある**appointment** 予約

Lesson 29

5 LANGUAGE FOCUS

今日のポイント

Could I change the schedule?

予定を変更できますか？

Meeting - Rescheduling an Appointment

Directions: First repeat after your tutor and then read aloud again by yourself.

I would like to reschedule my appointment.

I was wondering if I could re-schedule my appointment.

I'm afraid I have to reschedule my appointment.

Something has come up and we'd like to reschedule.

Would it be possible to change the schedule?

6 ACTIVITY

練習

Activity: Practice rescheduling appointments for the following situations:

1. The report is not completed so you want to reschedule the meeting for next week.
2. You won't be in town on Friday and want to move up the appointment to Thursday.
3. Use your own idea.

Hints

ヒント

apologize 謝る**excuse** 言い訳**forgive** 許す**impossible** 不可能**regretfully** 悔やんで