

Lesson 37

1 PHRASE OF THE DAY

今日のフレーズ

You did an excellent job on the Freespot account.

君はフリースポットアカウントの件で素晴らしい仕事をした。

2 SITUATION

状況

Mr. Thomas is praising Jenny for doing a good job.
トーマスはジェニーがよい仕事をしたとほめています。



3 DIALOGUE

ダイアログ

Directions: First repeat after your tutor and then practice each role.

Mr. Thomas: Hello, Jenny. How's it going? How are you finding working here?

Jenny : Great. Everyone's been really nice and helpful. I love my new office and I've been getting on well with the team.

Mr. Thomas: That's what I like to hear. I always try to keep tabs on how our new employees are fitting in. I wanted to tell you how pleased I am with your performance in the month or so that you've been with us.

Jenny : I'm very glad to hear it. Thanks very much Mr. Thomas.

Mr. Thomas: Yes, **you did an excellent job on the Freespot account** and I was particularly impressed with your presentation last week. It was delivered very professionally and with confidence. I know they can be quite nerve wracking.

Jenny : Thank you very much, Mr. Thomas. I aim to please.

4 VOCABULARY

語い

Directions: First repeat after your tutor and then read aloud by yourself.

fitting in ~になれる

presentation プレゼンテーション

keep tabs on 注意を払う

professionally 専門的に

Lesson 37

5 LANGUAGE FOCUS

今日のポイント

You did an excellent job on the Freespot account.

君はフリースポットアカウントの件で素晴らしい仕事をした。

Office Talk - Giving Praise

Directions: First repeat after your tutor and then read aloud again by yourself.

Keep up the good work!

Excellent work on the...

You're on the right track.

Way to go!

Good job!

I liked your...

You show great potential.

You handled yourself well.

The future looks bright.

Well done.

You have what it takes.

6 ACTIVITY

練習

Activity 1: Talk about the last time your boss gave you praise for a good job done at work. What did you do? How did the boss give you the praise: privately or publicly?

Activity 2: Pretend you are a manager and the tutor is your employee. Give him praise for the following items:

- landing a multi-million dollar account
- giving a presentation to the board of directors
- being named "employee of the year"
- getting a promotion to department head
- The birth of their daughter

Hints

ヒント

congrats おめでとう

admire 賞賛する

presentation プレゼンテーション

department 部門