

Lesson 39

1 PHRASE OF THE DAY

今日のフレーズ

Initially you will be given just four clients...

最初は、まず4件のお客様を与えられます、、、

2 SITUATION

状況

Jiro is closing the interview with James.

ジローはジェームスとの面接を終えるところです。



3 DIALOGUE

ダイアログ

Directions: First repeat after your tutor and then practice each role.

Jiro : It's been really interesting talking with you today. I have a good feeling about your ability to perform well if you are offered the position. Do you have any questions for me?

James: Yes, should I be given the position, what will my responsibilities be?

Jiro : Ah good question. You'll be given a bit of training, in the form of observation of a seasoned veteran in the Marketing Department, a sort of brief internship if you will.

James: Ok, that's a good way to learn the ropes. How long will that last?

Jiro : Not long at all, a few weeks at the most. After that, it's off to the races. You'll be given some smaller client accounts to manage. **Initially you will be given just four clients**, then, depending upon performance and client satisfaction, you'll be given responsibility for more clients.

James: Sounds reasonable. That answers all my questions.

Jiro : That being said, please let me formally thank you for coming in today to interview with us. We'll be in touch soon.

4 VOCABULARY

語い

Directions: First repeat after your tutor and then read aloud by yourself.

good feeling 良い気分

seasoned veteran 熟練者

off to the races すぐに行動する

learn the ropes こつを覚える

internship 実務研修

Lesson 39

5 LANGUAGE FOCUS

今日のポイント

Initially you will be given just four clients...

最初は、まず4件のお客様を与えられます、、

Job Interview - Job Responsibilities

Directions: First repeat after your tutor and then read aloud again by yourself.

To start with..

At the beginning of your tenure,...

Your responsibilities will include ...

As your performance gets better, your responsibilities will become more demanding.

You'll be required to ...

People in this position are often required to ...

One of the main responsibilities is to ...

Some of the minor functions you will be asked to do are ...

6 ACTIVITY

練習

Activity 1: Below is a list of jobs. Try to describe the job responsibilities for each.

- | | | |
|--------------|---------------|-----------------------|
| • teacher | • waiter | • HR staff |
| • pilot | • bank teller | • IT manager |
| • nurse | • accountant | • manger |
| • bus driver | • columnist | • marketing executive |

Activity 2: Discuss your job responsibilities with your tutor. How have they increased from when you first started your job? Which ones do you like the most and which ones do you detest the most?

Hints

ヒント

accountable for ～に責任がある

at the start 初めに

doubtful 疑わしい

engagement 契約

periodical 定期的に

primarily 主に

promote 昇進する